



### **Fortune/U.S. Department of State Global Women's Mentoring Partnership**

The U.S. Mission in Vietnam seeks candidates for the 2015 Fortune/U.S. Department of State Global Women's Mentoring Partnership. Business women between the ages of 25 and 43 who are the most likely to reach the top levels of their business or NGO sector, and still have potential for professional growth are invited to apply for the program. The U.S. Mission in Vietnam wishes to nominate up to four Vietnamese candidates but cannot guarantee that these nominated candidates will be chosen due to the highly competitive nature of this prestigious program.

The application deadline is **5:00 PM, Thursday, January 8, 2015.**

#### **Program Overview**

Inaugurated in 2006, Fortune/U.S. Department of State Global Women's Mentoring Partnership has brought 252 emerging women leaders from around the world to the United States for a four-week mentoring program with some of Fortune's Most Powerful Women leaders. Past participants have expanded their businesses, become involved in political campaigns and public office in their home countries, and been nominated for the CNN Heroes awards.

Fortune's Most Powerful Women mentors include CEOs and senior executives from some of America's most internationally recognized companies such as Google, Wal-Mart, Time Inc., Accenture, BNY Mellon, CH2M HILL, The Coca-Cola Company, The Dow Chemical Company, Ernst & Young, Fidelity Investments, Fish & Richardson PC, The Goldman Sachs Group, Inc., Guardian Life Insurance Company, IBM Corp., John Deere & Company, Johnson & Johnson, Juniper Networks, Inc., Lifeway Foods, Menlo Ventures, Microsoft, SAP, Sesame Workshop, Solera Capital LLC, Starcom Mediavest Group, TIAA-CREF, Young & Rubicam, Inc., and Xerox, Corp. The program provides participants with unique opportunities to develop their management and business skills while gaining experience in the U.S. business and non-profit environment.

In 2015, the program is scheduled to invite up to 35 participants, and will include a four-day orientation and leadership and skills training component (April 28-May 1) in Washington, D.C., a two-week mentorship assignment (May 4-15), and a two-day communications training and debriefing (May 18-19) in New York City. Participant costs, including per diem for the Washington, DC and New York program and domestic airfare to and from the mentoring sites are covered by the U.S. Department of State. Fortune's Most Powerful Women will make matches between volunteer mentors and posts' nominees based on compatibility of skills, background, and experience. The mentoring companies contribute international airfare, lodging, and per diem for their mentees during the mentoring portion of the program.

### **Candidate Qualifications**

Selection will be based on leadership potential, excellence in business management, and community involvement, regardless of their race, color, national origin, religion, geographic location, socio-economic status, disability, or sexual orientation. This competition is open to all applicants who meet the following minimum criteria:

- ❖ be 25 - 43 years of age and run her own businesses, or work in middle/middle-upper management for non-U.S.-based corporations, or run business associations, foundations, or non-governmental organizations.
- ❖ have a very good command of English, including business-related terms, and must be able to converse freely in English with their fellow mentees and mentors.
- ❖ demonstrate a willingness to participate in exchange programs, welcome opportunities for mentoring and new partnership development, and exhibit confidence and maturity.
- ❖ be self-motivated and destined for exceptional success in her profession, and committed to passing on lessons and helping others succeed in their home country.

Those whose U.S. and other international travel opportunities have been limited are also encouraged to apply. Individuals who work for Fortune 500 companies abroad are not eligible.

### **How to apply**

Please see below for the application form and send an electronic version of your application and the most current CV (both in English) to the U.S. Embassy Public Affairs Section via email to [pas.culture@gmail.com](mailto:pas.culture@gmail.com) by **5:00 PM, Thursday, January 8, 2015**. Applicants in southern Vietnam (from Thua Thien-Hue to the south) please email application to [pashcmc@state.gov](mailto:pashcmc@state.gov)

For further inquiries, please contact us at the email above for answers.

**Fortune/U.S. State Department  
Global Women's Mentoring Partnership  
Application Form 2015**

<b>A.</b>	<b>Applicant's Full Name:</b>			
		<i>(First name)</i>	<i>(Middle name)</i>	<i>(Last name)</i>
<b>B.</b>	<b>City of Birth:</b>		<b>Country of Birth:</b>	
<b>C.</b>	<b>Date of Birth:</b>			
		<i>(Month, written in full)</i>	<i>(Day)</i>	<i>(Year)</i>
<b>D.</b>	<b>Citizenship:</b>			
	<b>Passport No:</b>			
	<b>Date of Issue:</b>			
	<b>Date of Expiration:</b>			
		<i>(Month)</i>	<i>(Day)</i>	<i>(Year)</i>
<b>E.</b>	<b>Marital Status:</b>			
<b>F.</b>	<b>Special Considerations</b> <i>(such as allergies, medical and physical challenges, dietary preferences):</i>			
<b>G.</b>	<b>Does Applicant Smoke?</b>	<b>Yes ( )</b>		<b>No ( )</b>
<b>H.</b>	<b>Business Address:</b>			
	<b>Business Telephone:</b>		<b>Fax Number:</b>	
<b>I.</b>	<b>E-mail Address:</b>			
<b>J.</b>	<b>Home Address:</b>			
	<b>Mobile Phone:</b>		<b>Home Phone:</b>	
<b>K.</b>	<b>Preferred Mailing Address:</b>	<b>Business ( )</b>		<b>Home ( )</b>
<b>L.</b>	<b>Languages:</b>	<b>Native Language:</b>		
	English Proficiency (5 point FSI scale):		<b>Speaking:</b>	/5
			<b>Comprehension:</b>	/5
			<b>Written:</b>	/5
<b>M.</b>	<b>Does the Applicant have strong English skills to enable her to contribute actively in a U.S. workplace</b> <i>(e.g. participating in group discussions, interviews, conversations, etc.)?</i>			
<b>N.</b>	<b>Present Position:</b> <i>(please include exact title, length of time in present position, and description of the applicant's primary responsibilities)</i>			
<b>O.</b>	<b>Full Name of Company or Institution</b>			
<b>P.</b>	<b>Brief Description of Company/Institution:</b> <i>(Please include type of industry, number of employees, annual budget, etc.)</i>			
<b>Q.</b>	<b>How many years of professional experience does the applicant currently have in her industry?</b>			
<b>R.</b>	<b>Has the applicant ever had a mentor or a mentee?</b>			
	<i>If so, please explain the mentor/mentee relationship and the key outcomes of the experience.</i>			
<b>S.</b>	<b>Please list the applicant's publications</b> <i>(if applicable):</i>			
<b>T.</b>	<b>Please list any professional awards or recognition that the applicant has received:</b>			
<b>U.</b>	<b>Please list the applicant's memberships in local, national or international professional organizations, associations or clubs:</b>			

<b>V.</b>	<b>Previous Travel:</b> <i>(Please note if grantee has ever traveled on a U.S. Government program)</i>		
	<b>Travel to the United States</b>	• Dates:	
		Places Visited:	
		Sponsorship/Purpose of Visit:	
		• Dates:	
		Places Visited:	
		Sponsorship/Purpose of Visit:	
	<b>Other International Travel</b>	• Dates:	
		Places Visited:	
		Sponsorship/Purpose of Visit:	
• Dates:			
Places Visited:			
Sponsorship/Purpose of Visit:			
<b>W.</b>	<b>Educational Background:</b> <i>(List highest degree first. Include significant training programs.)</i>		
		• Dates:	
		Degree/Certificate:	
		Institutions:	
		Field of Specialization:	
		• Dates:	
		Degree/Certificate:	
		Institutions:	
		Field of Specialization:	
		• Dates:	
		Degree/Certificate:	
		Institutions:	
		Field of Specialization:	
<b>X.</b>	<b>Other Interests:</b> <i>(Sports, Hobbies, Volunteer Activities)</i>		
<b>Y.</b>	<b>Some mentors invite their mentees to stay at their homes during the mentorship. Would the applicant be comfortable with this option?</b>		

**Part II - Questions for the Applicant:**

1. What are your strengths as a leader?
2. What are your challenges or weaknesses as a leader?
3. What are your top three goals that you would like to address while working with your mentor(s)?
4. What do you hope to gain from an intensive mentorship with a top U.S. female executive?
5. What are you doing now in your profession and what have you done in the past, that make you consider yourself a good candidate for the program?

6. **Additional information you would like to include about yourself (optional):**